

**Indian Institute of Technology Hyderabad**

Kandi, Sangareddy, Telangana, India - 502284



**Open Colloquium Request Form**



Date:………………….……….

**Name & Roll Number of the student:……………………………………………………………**

**Name of the Guide & Co-Guide(if any):…………………………………………..………………………..**

**Proposed Date of Open Colloquium:…………………………………….**

**(**OC request form along with all the documents should be furnished in academic section atleast 10days before the proposed OC date).

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| **Consent of Doctoral Committee Members** | | | |
| **S.No.** | **Name of the DC member** | **Department** | **Signature** |
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**Signature of the Scholar**

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| **List of documents to be submitted for the OC** | | |
| **S.No.** | **Name of the Document/Form** |  |
| 1 | Latest DC review Report wherein DC recommended for OC. | **Yes / No** |
| 2 | Soft copy of Synopsis (8-10 pages) | **Yes / No** |
| 3 | Soft copy of Thesis | **Yes / No** |
| 4 | Similarity Index Declaration Form | **Yes / No** |
| **5** | List of Publications | **Yes / No** |
| 6 | No. of scopus indexed journal publications coming out of the thesis |  |
| No. of scopus indexed conference publications coming out of the thesis |  |
| No. of patents, if any |  |
| Other Remarks, if any |  |
| 7 | First page of Two Scopus/WoS/MatsciNet indexed journal or conference publications, which are part of the Thesis \*/ (or) Publication recently accepted but not published yet, please attach copy of acceptance (or) Details of patents if any, please attach a detailed sheet (Strike out whichever is not applicable) | **Yes / No** |
| 8 | List of Examiners (should be furnished in sealed envelope or in mail without knowledge to the scholar | **Yes / No** |
| 9 | Thesis Evaluation Option (A or B) Form | **Yes / No** |
| 10 | Author Declaration Form | **Yes / No** |

Formats for above are available at: <https://iith.ac.in/academics/forms/>

Imp. Note:

1. All the above documents should be furnished as an attachments (not in link)

1. OC should be notified only after receipt of approval from the Competent Authority.
2. Every form should be names as : First name of scholar\_(Name of the Document)\_Dept.
3. After completion of OC, OC Report has to be furnished within 7days and if the DC suggests changes in the Thesis, revised thesis has to be furnished within 1 month from OC date.

**Guide’s Signature HoD’s Signature**

**HoS, Academic Dean Academic**